



Position Description

URBAN NATURE OVERNIGHTS (UNO) EQUIPMENT SPECIALIST

Position Summary:

UNO Equipment Specialist assists with operating an outdoor recreation program for groups of inner city youth ages 8-11 who camp overnight at the Oregon Zoo and at local parks. UNO Equipment Specialist ensures equipment and food is prepared for use and available to counselors and youth during overnights (including inventory, re-stocking, cleaning, and repairing equipment as needed). UNO Equipment Specialist helps mentor teen counselors from diverse backgrounds, assists with UNO program planning, and assists with activities during overnights.

Resumes Accepted: January 1st - March 15th

Applicants will be notified of the status by: April 15th

Position Begins: April 15th

Position Ends: mid-September

Minimum requirements:

- 21 years of age
- 2 years cumulative college level course work
- Background in environmental education or ecology
- Camping experience
- Experience working with youth in a formal or informal setting.
- Some supervisory experience preferred
- Basic first aid certification preferred
- Valid driver's license
- All applicants are subject to a criminal background check

Type of Position & Compensation:

Part-time Temporary position (10-20 hours/week from April through mid-June, 20-40 hours/week from mid-June through August, 10 hours/week through mid-September)

UNO Equipment Specialist is only expected to stay overnight for offsite overnights.

Pay rate is \$9/hour, plus overtime for shifts over 8 hours

Required knowledge skills and abilities:

- Ability to maintain basic camping equipment (6-person tents, camp stoves, sleeping bags, etc.)
- Ability to work as a team member and leader.
- Effective communication skills.
- Must be flexible, adaptable, and able to work with minimal supervision.
- Understanding of basic ecology concepts.

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- Ability to supervise and mentor teens and youth from diverse backgrounds.
- Able to lift and carry up to 25 pounds.

Responsibilities:

- Work with other staff and volunteers to ensure a positive experience for all participants.
- Act as a positive role model for teenage counselors.
- Manage inventory and prepare all equipment and food for use in the UNO overnight program.
- Directly supervise teens during overnight.
- Assist with program planning.
- Assist with training of volunteers and staff.
- Mentor teen counselors.

Specific Duties:

- Attend all Spring staff training sessions, overnights, and weekly meetings from May-August.
- Menu planning, including purchase and preparation of food for each overnight.
- Inventory, clean, and maintain all program equipment and supplies, including tents, camp stoves, and sleeping bags.
- May lead activities during overnights.
- Drive Zoo vans to offsite overnights.
- Assist UNO Program Coordinator and UNO Assistant Coordinator with other duties as needed.

Responsible To:

UNO Coordinator and the Education Program Coordinator.

Send Resume and Cover Letter to:

Education Division
Oregon Zoo
4001 SW Canyon Road
Portland OR 97221
or fax to: 503-220-5712